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CREDIT APPLICATION FORM – between Idrive Car Rental (Pty) Ltd trading as Value Car Hire and:

A. Registered Name of Client: _____
Trading Name (if not as above): _____

C. PO Box: _____ **City/Town:** _____ **Postal Code:** _____

D. Physical Address: _____

E. Telephone: _____ **Facsimile:** _____

F. E-Mail Address: _____

G. Nature of Business: _____

H. Type of Entity (Tick where applicable)

Public Company 1 Private Company 2 Close Corporation 3 Co-operation 4

Partnership 5 Sole Trader 6 Club 7 Church 8

I. Date of Registration: _____ **Registration Number:** _____

Vat Number : _____

J. Names and Addresses of Directors of Private Companies, Partners or Proprietors of Business:

Name: _____ **Name:** _____

Address: _____ **Address:** _____

Name: _____

Name: _____

Address: _____

Address: _____

K. Name of Holding Company: _____

L. Names of Associated or Subsidiary Companies: _____

M. Maximum monthly credit required: R _____

N. Bankers

Name: _____ **Branch:** _____

Account No: _____ **Branch Code:** _____

O. Trade references (three current references)

1. Name: _____ **Address:** _____

City: _____ **Telephone:** _____

2. Name: _____ **Address:** _____

City: _____ **Telephone:** _____

3. Name: _____ **Address:** _____

City: _____ **Telephone:** _____

SERVICE LEVEL AGREEMENT

INTRODUCTION

The purpose of this service level agreement is to define the relationship between renter and Value Car Hire for the provision of rental vehicles on an adhoc basis. The participating companies include renter and its subsidiary, associated and holding companies. The objective is to establish the principal upon which a professional service relationship will ensure that optimal services levels are maintained throughout the duration of the contract. Value Car Hire shall endeavour to satisfy the car rental requirements of renter having regard to its appointment as one of its preferred suppliers.

1. DEFINITIONS

- 1.1 In this agreement the following expressions bear the meanings assigned to them below and cognate expressions bear corresponding meanings:
- 1.1.1 "additional driver" means such person who, in addition to the driver, is duly authorised by the company to drive the vehicle as reflected
 - 1.1.2 "Auto dealers Guide" means: Mead & Mc Grouther's publication containing, inter alia, recommended selling prices of motor vehicles;
 - 1.1.3 "Claims Administration Fee" means: An administration fee charged in all instances where a claim needs to be processed i.r.o damage, loss of or the theft of the vehicle.
 - 1.1.4 "Contract Fee" means,: a once off charge per rental to cater for inter alia storage fees of original documents
 - 1.1.5 "Damages " (in relation to the vehicle) means the actual expenditure in towing, transporting and storing the vehicle, repairing any damage(including tyre and rim damage), replacing parts or accessories (without allowing for depreciation), remunerating an expert to inspect collision damage and report thereon, and reimbursing such expert (and invoice, job card or quotation produced by Value Car Hire to be prima facie proof of any such expenditure) or any other charges incurred related to an incident of whatsoever nature;
 - 1.1.6 "day" means a period of 24hrs (or any part thereof) calculated from the time out as reflected;
 - 1.1.7 "driver" means such person who is duly authorised by the renter to drive the vehicle as reflected;
 - 1.1.8 "the renting location" means: Value Car Hire's location from which the vehicle is rented by the renter alternatively any location agreed upon by both parties;
 - 1.1.9 "Traffic fine Administration Fee" means: an amount levied to administer any traffic fine(s) incurred by the renter whilst renting the vehicle;
 - 1.1.10 "total Loss" (in relation to a vehicle)means- (a) damage where the estimated costs of repairs is such that the vehicle is in the sole and absolute discretion of Value Car Hire uneconomical to repair in relation to the value of the condition of the vehicle of the time being; or (b) when the vehicle is stolen and/or lost; the amount of the total loss will be the retail value as reflected in the auto dealers guide or if not reflected therein; the new list price of the vehicle, as supplied by the manufacturer, as at the date of loss and less any salvage;

2. SUPPLY

- 2.1 Value Car Hire shall make the vehicles available for the collection at the rental location specified on the rental voucher;
- 2.2 The renter acknowledges that these terms and conditions will apply to the facility granted by Value Car Hire whether same be in the form of a Value Car Hire charge card/s and /or voucher/s
- 2.3 The renter acknowledge that the cards and/or voucher issued by Value Car Hire in terms of this agreement are not transferable
- 2.4 The cards and/or vouchers shall be issued only to nominated drivers of the renter as recorded on Value Car Hire system
- 2.5 The renter may not cancel the cards and vouchers until the cards and/or vouchers has been returned to and received by Value Car Hire, and never the less shall remain liable to Value Car Hire in respect of all transactions concluded prior to return of the cards and vouchers
- 2.6 The signatory to the agreement on behalf of the renter warrants that such signatory is duly authorised to bind the renter.
- 2.7 For the purpose of this agreement the renter shall be deemed to be the holder of the cards and vouchers.
- 2.8 The renter will ensure that the listed driver sign their credit cards in the panel provided on the receipt of their cards and/or vouchers must be signed immediately on receipt
- 2.9 The renter will ensure that in the event of any of the listed drivers leaving its employ, it will retrieve the cards and vouchers in the possession of the said driver and forward it to Value Car Hire immediately, in any event the renter will at all times be held liable in respect of the utilisation of such cards and vouchers until the return thereof by the renter

3. DURATION

- 3.1 This agreement shall be for an indefinite period the latter signature being the commencement date, and termination date being negotiated between the parties at a future date.
- 3.2 Notwithstanding the date of signature, the rates and pricing as hereto attached shall be deemed to be applicable as from commencement date in 3.1 above and shall expire on the date as listed on the rates sheet, unless the agreement is terminated earlier as provided for in terms of this agreement or the parties agree on different prices or rates.
- 3.3 Changes to this agreement shall be subjected to the parties reaching consensus in writing on any changes in price, rates or other matters the parties deem appropriate.

4. RATES, INVOICE AND STATEMENTS

Value Car Hire shall supply rental vehicles to the renter at their request for an agreed period at agreed rates stipulated in **Annexure "B"** hereto

The renter shall pay all amounts payable under this agreement to Value Car Hire, on demand, or where Value Car Hire has expressly given written notice in terms of this agreement, within 25 (twenty five) days after date of receipt of Value Car Hire's statement. Should Value Car Hire not receive notification in writing of any error on either the invoice or statement, within 14 days from the date of receipt thereof the statement/invoice shall be deemed to be correct. If any payment is not made on due date, then Value Car Hire may, without prejudice to any of its rights, charge interest on the amount due at the prime rate being the publicly quoted basic rate of interest charged by commercial banks in south Africa.

5. USE AND RENTAL

All vehicles rented by renter, in terms hereof shall be utilized in accordance with the standard terms and conditions of rental contained in Value Car Hire's rental agreement. Attached hereto as ANNEXURE A, which terms and conditions are to be read and interpreted specifically within the context of the physical rental of the vehicles. A rental agreement shall be signed by the driver upon commencement of rental. The parties agree that certain of the provisions contained in Value Car Hire's terms and conditions of rental may not apply to this agreement. The parties therefore agree that in the event of being a conflict between the terms and condition of rental and the provisions contained herein, that the provisions of the terms and conditions of rental shall prevail.

6. WAIVERS

In terms of either method of rental being by cards and /or vouchers the renter has an option to take Value Car Hire's waivers as they appear in the rental agreement **ANNEXURE "C"**

7. SERVICE LEVELS

In the event of the renter being dissatisfied with the level of service rendered by Value Car Hire to it, it shall notify Value Car Hire via email /telephone or in writing of such dissatisfaction and affords Value Car Hire 2 (two) days in which to provide the renter with reasonable corrective action taken to resolve the complaint.

In the event of Value Car Hire not improving its service levels to the reasonable satisfaction of the renter, the renter may invoke the provisions contained in clause 9.

8. CONFIDENTIALITY

The parties acknowledge that in the very nature of business either may have access to information, which is confidential, and accordingly both undertake to keep confidential.

Any information which either party may communicate to the other and which is stated to be or by its nature is intended to be confidential;

All other information of the same confidential nature concerning the business of either party which comes to the other party's knowledge, including (without being limited to) information which either party may have developed or contributed to or which may in future develop and contributed to the other party in the course of agreement.

9. TERMINATION

Either party shall be entitled to terminate this agreement at any time by giving notice in writing at least one month prior to the termination date set out in such notice, in this event, all monies owing by the customer to Value Car Hire shall become due and payable immediately.

ATTACHED DOCUMENTS

ANNEXTURE A – TERMS AND CONDITIONS OF RENTAL

ANNEXTURE B – RATES SCHEDULE

ANNEXURE C- DECLINING OF DAMAGES AND LOSS WAIVERS, AND PROCURING INSURANCE AGREEMENT.

ANNEXURE C

DECLINING OF DAMAGE AND LOSS WAIVERS AND PROCURING INSURANCE AGREEMENT

1. In this agreement, unless the context indicates otherwise, the following expressions shall have the following meaning
 - 1.1 “the company” means VALUE CAR HIRE
 - 1.2 “THE CUSTOMER” means THE JURISTIC PERSON AS REFERRED TO IN THE SERVICE LEVEL AGREEMENT.
 - 1.3 “THE SLA” means the SERVICE LEVEL AGREEMENT
2. The customer hereby acknowledges that it wishes to decline the waiver option offered to it by the company and that the customer shall procure its own insurance for the vehicles rented by it from the company.
3. This agreement constitutes an annexure to the SLA which contains the standard terms and condition of rental and the corporate account .The SLA together with the standard terms of rental shall be read as if specifically incorporated herein. In the event of there being a conflict between this agreement and the aforesaid agreements, then the aforesaid agreements shall prevail.
4. The customer shall procure the written proof and deliver same to the company that it has obtained an insurance certificate from a registered insurance company that is acceptable to the company and on such terms and conditions acceptable to the company from time to time. The customer shall provide the written proof as aforesaid simultaneously with this application being submitted. The company shall be entitled from time and upon demand to request updated written proof as aforesaid.
 - 4.1 in the event that the customer ‘s insurance lapses or there is a change therein, the customer must immediately inform the company accordingly
 - 4.2 The customer is at all times liable to the company to pay for the vehicles damages in full; the insurer appointed by the customer is purely the customer’s agent. In the event of the customers insurer repudiating its claim, the customer must immediately inform the company accordingly and immediately pay to the company the amount of the assessed damages to the vehicle
5. in the event of the vehicle being damaged, the customer employee/representative shall immediately inform the company of the damage to its vehicle
 - 5.1 The company shall nominate a panel beater of its choice to carry out the necessary repairs. The customer’s employee/representative shall complete the company’s damage claim form in all accordance with SLA.
 - 5.2 The amount payable by the customer in respect of the vehicle damage shall be the amount as assessed by the company’s appointed assessor, whose decision on the damages of the vehicle and the said amount of damages shall be final and binding on the parties
 - 5.3 In the event that the repair times exceeds a 14 fourteen day period after the date of damage to the vehicle then and in the event the company shall be entitled to charge the customer the daily rental charges as contained in the rates brochure for a maximum period of (14)fourteen days , this being the company’s liquidated damages for down time of the said vehicle
 - 5.4 In the event that the vehicle is stolen or damaged to the extent that it cannot be economically repaired and it is declared by the company’s assessor that it is a write-off, then the customer shall pay the assessed amount to the company on demand of either the replacement or market value of the vehicle, whichever is greater, less any salvage obtained therefore.
 - 5.5 In the event payment is not made to the company in accordance with the clause above then the company shall be entitled to charge the customer the equivalent of the daily rate as stipulated in the company’s officially daily rate brochure from time to time as liquidated damages up until such time as the full amount has been received by the company
 - 5.6 In the event that the vehicle has travelled less than 30,000km and is less than eight months old, and such vehicle is stolen or damaged to the extent that it cannot be economically repaired and is declared by the company’s assessor to be a write-off, the basis upon which the vehicle is to be valued is the current cost of a new motor vehicle of the same or nearest similar model inclusive of VAT.
 - 5.7 In the event of the customer’s insurers not paying the full claimed amount, the customer shall be liable and responsible to pay the balance thereof on demand.
6. The company in its sole discretion may appropriate any payment which the company may receive from the customer or from any other person on behalf of the customer, to any liability of the customer under this agreement.
7. This agreement is binding upon the customer and the customers successors in title.

TERMS & CONDITIONS

This agreement is between the Renter and Idrive Car Rental (Pty) Ltd trading as Value Car Hire, Registration Number 2005/036241/07

1. Rental Requirements and payment

At the time of rental the following must be provided:

- 1.1 Value Car Hire approved method of payment /or credit card /South African bank issued debit card.
- 1.2 Full names, residential, postal and physical addresses, banking details, telephone number and local contact details for non-South Africans.
- 1.3 A valid original drivers licence and original passport or identity document.

2. General

- 2.1 'Renter' refers to any party of this agreement whether the driver, additional driver, authorised signatory or qualified payer.
- 2.2 Vehicles are rented subject to Value Car Hire's standard terms and condition as reflected herein
- 2.3 Please reader to Value Car Hire website www.valuecarhire.co.za for all fees, waiver responsibility/limited liability amounts and applicable levies/charges.
- 2.4 Daily rates are calculated strictly in cycles of 24(twenty four) hours, from time of pickup to time of drop off
- 2.5 Should a vehicle require valet cleaning, the valet will be billed directly to the renters' credit card and/or account.
- 2.6 **The renter is liable for any towing, storage, release, glass, tyres, rims, water, hail and under-carriage damage to vehicle.**
- 2.7 Be aware: your rental vehicle may be equipped with a satellite tracking device.

3. Driving requirements

- 3.1 Government Legislation requires that whilst driving, the driver/s is/are required to have a valid unendorsed drivers licence in their possession.
- 3.2 Driver/s must have obtained the licence at least two years prior to renting a vehicle with Value Car Hire.

4. Young/additional driver and administration fee.

- 4.1 an additional fee will be charged for an additional driver or younger driver (under the age of 20) provided that they are in the possession of a valid unendorsed drivers licence for a minimum of two years
- 4.2 An administration fee, airport surcharge, remote branch surcharge and tourism levy per rental will be charged directly to the renter at the time of rental.

5. Collision damage/theft waivers

- 5.1.1 standard waiver and super waiver options are available for the reduction of liability in the event of loss, theft and/or damage to the vehicle excluding tyre and windscreen damage in case where debit card is method of payment the waivers are mandatory.
- 5.1.2 The renter will be responsible for the full replacement value of the vehicle, should theft/loss/damage be caused due to wrong and/or illegal actions or should omissions (see"6" below for a detailed list of factors that negate the waivers) or if waivers were declined.
- 5.1.3 The renter is responsible for treble the limited liability (excess) amount applicable (subject to group of vehicle) where the vehicle has been written off or damages to the vehicle exceed R25 000, 00.
- 5.1.4 A claim handling and assessment fee will be applied and charged to the renters' credit/debit card or account, in the event of damage/loss/theft of the vehicle. The renter may not affect any repairs on the vehicle without Value Car Hire's consent

5.2 TYRES AND WINDSCREEN WAIVER

- 5.2.1 By accepting tyre and windscreen waiver, the renter will be absolved of any liability or cost relating to either the repairing or replacing of tyre(s) and/or windscreen on the vehicle should they be damaged by circumstances beyond the renter's control. If this waiver is declined the renter will be liable for the full amount of repairing or replacing the damaged tyres and/or windscreen. Tyres exclude rims.

5.3 UNDER-CARRIAGE and GLASS

- 5.3.1 **Notwithstanding the above clause, where damage is caused to the undercarriage and /or glass of the vehicle an assigned expert shall assess the damage so caused and the expert shall be entitled in his expert opinion based on the merits of the claim, to exclude such damage from the waivers.**

6. Factors that negate waivers

- 6.1 Any wrong, negligent and illegal actions or failure to act within human bounds which result in damage or loss
- 6.2 Driving under the influence of alcohol or substances that diminishes your capacity

- 6.3 Unauthorised persons driving the vehicle
- 6.4 Taking the vehicle across the border without authorization.
- 6.5 Not adhering to traffic, road and driving regulations
- 6.6 Unsuitable driving or driving the vehicle on road not suitable for the make of the vehicle
- 6.7 No other vehicles or third party involved in a collision unless exceptional circumstances apply
- 6.8 Failure to report the collision to Value Car Hire and the nearest police station within 24hours
- 6.9 Failure to obtain authorization from Value Car Hire and effect payment for the extensions of the contracted rental.
- 6.10 Failure to report the theft of a vehicle to Value Car Hire and the police station within 6 hours of the event
- 6.11 Failure to produce the vehicle keys in the case of theft unless exceptional circumstances apply.
- 6.12 Failure to report the exact details of the last known location of the vehicle prior to theft.
- 6.13 Not using the vehicle for the intended purpose, for example carrying unlawful goods or using the vehicle as a "taxi".
- 6.14 Using the vehicle for agricultural purposes without prior authorization.

7. Damage/ theft/loss

- 7.1 The Renter is required to contact Value Car Hire immediately in the event of theft, loss or damage and a full report must be made to the nearest police station within 24 hours after an accident has occurred and within 6 hours in the case of loss/theft. A police services case reference number must be obtained from the police station.
- 7.2 An incident report must be completed; these are obtainable from any Value Car Hire branch.
- 7.3 **Where the vehicle is not drivable, phone Value Car Hire call centre (082 579 4801) and an authorised towing company will be appointed to uplift the vehicle**
- 7.4 Value Car Hire reserves the right to provide a replacement vehicle
- 7.5 **Value Car Hire will not take responsibility for personal belongings left in the vehicle, stolen or lost during an incident.**

8. Third party claims

- 8.1 Should the Renter be involved in an incident where the fault was not that of the Renter/driver, Renter is still responsible and liable for the limited liability amount until a third party recovery has been made by Value Car Hire, Value Car Hire will reimburse the Renter the amount paid less the assessment, towing and claim handling fee.

9. Traffic Fines and Tolling Fees

- 9.1 Should the Renter disobey traffic regulations which result in a fine, such amounts will be directed to the Renter upon receipt and the Renter will be charged a fine handling fee in addition to the fine.
- 9.2 All toll fees charges during the rental period will be directed to the Renter. This might take a few days and might result in an additional invoice being made out and payment will then be taken from the Renters card to cover such fees.

10. Personal accident insurance

- 10.1 **All claims and liability relating to this cover should be directed to Value Car Hire. The responsibility rests on the Renter to read and understand the insurance cover offered in the brochure. Value Car Hire will not give advice on the product.**

11. Cross border travelling, fees and limited liability

- 11.1 A letter of authorization must be requested from Value Car Hire at the time of reservation for all cross border travelling.
- 11.2 Value Car Hire will not be held responsible if a Renter is refused entry into another country.
- 11.3 All foreign registered vehicles will have to pay cross border charge at the border. The Renter is responsible for the payment of the cross border charge.
- 11.4 Vehicles are only permitted into Botswana, Lesotho, Swaziland, Namibia and Mozambique

12. Delivery and collection

- 12.1 **NOTE:** Any toll fees, fuel or game park entrance fees will be billed in addition to delivery and collection charge.
- 12.2 **The Renter shall take delivery of the vehicle at the place specified on the rental agreement. The Renter shall have no claim against Value Car Hire if the vehicle is not available for delivery, other than a refund of any amount paid or pro rata thereof.**
- 12.3 On the Return date the Renter shall return the vehicle at the renters risk and expense to Value Car Hire at the place specified in the rental agreement and the keys must be handed to a Value Car Hire authorized representative and shall be returned undamaged, in good order and in roadworthy condition fair wear and tear accepted
- 12.4 The vehicle shall be at the renters sole risk from the date of delivery up and until the vehicle is returned to Value Car Hire.

- 12.5** By the Renters signature hereto the renter acknowledge that the vehicle is delivered by Value Car Hire free of any damage whatsoever and in good order and repair unless such damage is recorded in writing and signed by the renter on the rental agreement or on the vehicle condition document .
- 12.6** Failure to return the vehicle in terms of this agreement shall constitute illegal possession by the renter and Value Car Hire may repossess the vehicle wherever same may be found and from whomsoever is in possession thereof.

13. Optional accessories

- 13.1** These are available on request at the time of the reservation of rental and any fees are applicable limited liability amount will be charged to the renter at the time of rental.
- 13.2** In the interest of safety Value Car Hire representatives will not fit any accessories for the renter; the renter is responsible for the fitting of any accessory rented

14. Deposits – limited liability and fuel

- 14.1** A deposit depending on the method of payment for the applicable limited liability, fuel, toll fees or any sundry fees is required on initiation of the rental. The renter must be in possession of the credit/debit card irrespective of product selection
- 14.2** Each vehicle is refuelled on termination irrespective of whether the renter has filled the fuel tank or not and the renter may be liable for an additional refuelling charge.
- 14.3** Value Car Hire may debit the renter's account, credit/debit card at a later time should there be extra charges which Value Car Hire were not aware of at the issuing of the invoice or if at the initial debit there were sufficient funds to cover the full amount of the invoice.

15. Extension of rental

- 15.1** If the renter wishes to extend the rental beyond the original return date, authorisation must be obtained from Value Car Hire. Where the renter's method of payment is a debit card, they will have to go to their nearest branch for an extension failure to do so will result in breach of all terms and conditions and Value Car Hire will immediately negate all waivers.
- 15.2** Additional rental days will be charged directly to the renter's account or credit/debit card at the prescribed rate.

16. Exemption

- 16.1** Value Car Hire shall not be liable for any damage or loss , arising out of any defect in/or mechanical failure or the safety of the vehicle or the driving or use thereof , nor for any direct or indirect loss consequential damages, loss of profits or special damages arising out of any of the afore going. Value Car Hire does not accept any liability for any loss of or damage to any property transported in or left in the vehicle or any damages or loss as a result of the conveyance of the driver and/or any other passengers. No warranties as to the condition , state of repair, performance capabilities, year of manufacture, odometer reading or anything else concerning the vehicle are given by Value Car Hire.

17. Legalities

- 17.1** All notices and legal processes in terms hereof shall be given to the renter at the address set out in the rental agreement (Renters chosen legal address) any notice posted to renter shall be deemed to be received 7 days after posting, unless the renter proves the contrary, and to Value Car Hire at their registered legal address: 25 Aviation Crescent, Airport City, Cape Town, South Africa.
- 17.2** The renter consents to the geographic area of the magistrate's court having authority over its person in respect of any proceeding arising from this agreement even if the amount in issue would otherwise exceed the authority of such court. This consent shall not however, prejudice Value Car Hire in respect of their right to proceed in any court of competent authority
- 17.3** The English version of this agreement will prevail in the event of a dispute
- 17.4** This is the entire agreement and no variation or cancellation shall be valid unless in writing and signed by the renter and Value Car Hire.
- 17.5** Value Car Hire may claim and recover from the renter, on demand, all costs and expenses incurred by Value Car Hire in the consequences, directly or indirectly, of any breach by Renter of this agreement, including attorney and client costs, collection commission and any costs of tracing the renter or the vehicle.
- 17.6** A provision of this agreement which is invalid or enforceable for any reason shall be severable from the rest of this agreement and shall not affect the validity thereof.
- 17.7** This agreement shall be governed by the laws of the Republic of South Africa.
- 17.8** By the renters signature hereto, the renter accepts all the charges charged by Value Car Hire in terms of this agreement, including any charges relating to loss and damage to the vehicle.
- 17.9** By the renters signature hereto, the renter hereby authorise Value Car Hire to conduct IT checks or any other checks required by law on the renter if necessary

I/We, _____, by our signature hereto understand and warrant that:

- 1.1 all the information on this application is true, correct and up to date
- 1.2 I/We are a Director/Partner/Member of the applicant
- 1.3 I/We are duly authorised to seek credit facilities for the applicant and pledge the applicants credit
- 1.4 I/We are duly authorised in our capacity to represent and to act for and bind the applicant
- 1.5 I/we have read and fully understand the service level agreement, damage waiver decline section and terms and conditions of this agreement
- 1.6 In the event that credit facilities are granted, they will be on the basis of information available by it in this application
- 1.7 I/we are duly authorised in our capacity to authorise that Value Car Hire take up reference at any time from the bank and trade sources on the front of this agreement and obtain credit information from registered credit bureaus
- 1.8 I/We, the undersigned, do hereby bind myself/ourselves jointly and severally as surety/sureties for and on behalf of the co-principal debtor/debtors/renter in solidus for the full amount outstanding on demand by Value Car Hire

Signature..... (Director/Member/Owner) Duly Authorised Date:

Signature..... (Director/Member/Owner) Duly Authorised Date:

Signature..... (Director/Member/Owner) Duly Authorised Date:

FOR OFFICE PURPOSES:

Credit Application received and checked by: _____ on date _____

Credit Facility agreed to R _____, 00

Payment Terms 25 Days from date of Statement

Approved by: _____ date: _____

